

City of Chippewa Falls

Job Description

Job Title: Head Lifeguard
Department: Parks, Recreation and Forestry
Reports To: Recreation Supervisor, Aquatic Facility Manager
FLSA Status: Labor Standards Act (FLSA)
Prepared Date: 1-9-2025
Job Grade: Seasonal \$14.00 per hour
Age Requirement: 15 years of Age

SUMMARY

As a Head lifeguard it is your responsibility to ensure the safety of all patrons in the pool area. Enforcing pool rules, promoting consistency, and remaining alert are the most important aspects of your position. Head Lifeguards guide patrons and staff to safe behavior, intervene when necessary to maintain safety, and perform any required rescues. You will be a supervisor to the Lifeguard staff. You work under the direct supervision of the Aquatic Facility Manager

MINIMUM QUALIFICATIONS

During employment as a Head lifeguard for Chippewa Falls Parks and Recreation, it will be the responsibility of all staff to maintain current certification and proficiency in:

- American Red Cross Lifeguarding
- American Red Cross First Aid
- CPR/ AED for the Professional Rescuer

Re-certification classes are offered on an as-needed basis, and are paid hours.

KNOWLEDGE AND SKILLS: include the following. Other duties may be assigned.

- Thorough knowledge and application of lifeguarding surveillance and rescue techniques
- An understanding of facility characteristics, rules, policies and procedures
- Leadership and public relations skills
- Decision-making skills
- All Lifeguards must be able to swim a minimum of 300 yards continuously with good form.

RESPONSIBILITIES

- Recognize and respond quickly and effectively in emergencies
- Enforce all aquatic facility policies, rules and regulations
- Inspect the facility on a daily schedule and report any unsafe conditions or equipment to the supervisor
- Complete daily records and reports
- Participate in leading regular in-service training sessions
- Maintain fitness level (swimming skills, strength and endurance)

- Create daily rotation schedule
- Complete lifeguard checks
- Oversee daily facility maintenance, including but not limited to: Cleaning bathrooms, pool deck, water testing, water filter system, lifeguard office and water pumps.
- Complete additional duties as assigned by the Aquatic Facility manager

EDUCATION AND/OR EXPERIENCE

- Current High school or college student. No degree required.

CERTIFICATES, LICENSES, REGISTRATIONS

- Must have a reliable means of transportation.
- Willing to adhere to preferred certification in-season if all are not complete

PHYSICAL DEMANDS

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- While performing the duties, the employee is frequently required to stand; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear.
- The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 50 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- The employee may be exposed to outside weather conditions.
- The noise level in the work environment is usually moderate.